



CERTIFICATE OF UTILITY DISCONNECT
 Instructions on reverse side
SUBMIT WITH DEMOLITION (BUILDING) PERMIT APPLICATION

Buchanan Township
15235 Main St.
Buchanan, MI 49107

Tel: (269) 695-6442
 Fax: (269) 695-7715
 buchanantownship.org
 clausfuchs@aol.com
 269/208-7779

Submit COMPLETED FORM at the Township Hall
 BUILDING DEPARTMENT COUNTER

DEPARTMENT OF BUILDING, INSPECTION, AND ZONING (AND RENTAL INSPECTION)

I. DATE AND PROPERTY ID NUMBER

DATE:	Property ID #: 11-06- (twp use only)	NO FEES FOR THIS FORM; EXCEPTING COST OF DEMO PERMIT (SEPARATE FORM AND THAT COST IS \$30)
-------	--------------------------------------	---

II. PROPERTY ADDRESS WHERE UTILITIES ARE BEING DISCONNECTED:

Demo address:

III. DESIGNATED AGENT / CONTRACTOR:

Name of Agent:			
Address (St No. and Name) of applicant:	City	State	Zip Code
Telephone number:	Cell number:	Fax number:	Email address:

THE FOLLOWING SIGNATURES CERTIFY THAT THOSE UTILITIES UNDER THEIR AUTHORITY WERE DISCONNECTED AND THAT THE STRUCTURE IS READY FOR DEMOLITION ON THE DATE SPECIFIED:

AMERITECH (telephone) Phone: 269/926-0233, 36 Fax: 269/927-0588 Fax: 269/926-6925	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
MICHIGAN GAS UTILITIES: (Jim Damaske) Phone: 927-5543 Fax: 269/927-5540	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
AEP (electrical service): Phone: 800/311-6424 Fax: 269/926-0672 after disconnect for signature	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
BU: (sewer department): Phone: 269/ Fax: 269/	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
City of BU (water dept): Phone: 269/ Fax: 269/	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
COMCAST CABLE: (Sandy Bach): Phone: 269/ Fax: 269/926-2582 Fax: 269/429-5329	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
BERRIEN COUNTY HEALTH DEPARTMENT (Septic system): Phone: 269/927-5623 Fax: 269/	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
BERRIEN COUNTY HEALTH DEPARTMENT (Well system): Phone: 269/927-5623 Fax: 269/	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
Verizon Phone: (Dan): Phone: Fax: 269/637-9443	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:

PLEASE READ DIRECTIONS ON REVERSE SIDE OF FORM:

At time of demolition of a structure, the utilities serving the structure are to certify disconnects and readiness for removal of the structure.

This form, when completely filled out and signed by the appropriate utilities, fulfills that requirement.

However, when it is presented at the Building Department, it should be accompanied by a Demo (building) permit application. The cost for that permit when demo'ing and removing a building is \$0. (there is no cost)

It is the responsibility of the owner to arrange for inspections. At a minimum, after permit is issued, there should be notice to this department when work is commenced, and when the foundations have been removed and the utilities capped. Note two inspections are required: an open hole inspection when all concrete and structure is out of the hole; and 2) final inspection. We need to be coordinate the location of cut off water and sewer lines.

The water service should be removed from the service valve within 5' of the property line. The sewer line should be cut within 5' of the property line and fernco'd with a 2x4 placed at the cap vertically to within 2' of finish grade (so as to find it easier in the future).

Thank you for your completed application. We look forward to serving you.